

Conference Agreement Form

From November 22-24, 2024 the MSU NSBE chapter will be attending the 2024 NSBE Fall Regional Conference. If you are receiving this form then you have signed up to go to the conference. The rules and expectations that you must follow prior to and during the conference are listed below.

- If you decide not to attend the conference, you are responsible for reimbursing the chapter for your room and travel fees. Reasonable consideration accepted for extenuating circumstances.
- The bus will depart MSU's campus early on Friday and return in the evening on Sunday, it is your responsibility to make arrangements regarding missed classes and work.
- Must attend all events/meetings for the conference and be on time.
- Obtain both National and Chapter Membership through paid dues.
- Must be enrolled at least half-time at MSU (Some exceptions apply.)
- Attire during events is business professional/business casual.
- Your conduct is a direct reflection of the MSU NSBE Chapter and Michigan State University, be sure to represent well.
- As transportation will be provided and paid for you are expected to arrive on time. NSBE is not responsible for any lost or stolen items.
- We will review and discuss what we learned afterwards, attendance of this review is required.

By signing this agreement you understand the rules and expectations outlined above and agree to abide by them. Violation of this agreement will result in your discontinuation of attending MSU NSBE sponsored events.

Full Name: _____

Signature: _____ Date: _____